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The UK Air Despatch Association Privacy Policy

The UK Air Despatch Association (UK ADA) places a high priority on protecting your privacy. This privacy policy was created in order to demonstrate the UK ADA's commitment to the privacy of our members and website users. This policy explains what types of information is collected by the UK ADA and from the UK ADA website, www.air-despatch.co.uk, and how this information is used.

What personally identifiable information is collected:

Individuals the achieve UK ADA membership submit an application form which requests for the following information:

- Title
- Surname
- First Name
- Spouse's Name
- Address
- Post Code
- Telephone Number
- Email address
- Membership of the RASC/RCT or RLC Association and Royal British Legion Membership
- Service History:
 - o Regimental Number
 - o Dates of Service
- Air Despatch Service History
- The type of Membership you wish to join
- Your signature

Successful application of a UK ADA Association Membership may result in additional information being collected such as:

- Bank details for Direct Debit Payments
- Be given a Membership Number

We may use this information for specific, limited purposes related to the UKADA. You may always "opt out," either now or at any time in the future if you do not wish to receive our messages.

How Your Information May Be Used

We use your personal information to provide you with personalised service; to send The Open Door, e-mail alerts to you; to answer your requests; to process your membership application; etc. You may choose to opt out at any time, which will cease all communications from us, in this case please contact the Membership Officer or the Treasurer.



Individuals, whether a UK ADA Member or not can visit <u>www.air-despatch.co.uk</u> website.

Email Privacy

The UK ADA does and will not provide, sell, or rent email addresses to anyone outside the organisation.

External Links

<u>www.air-despatch.co.uk</u> includes links to external websites. These links do not fall under the <u>www.air-despatch.co.uk</u> domain, and the UK ADA is not responsible for the privacy practices or the content of external websites. Your use of any linked website is solely at your own risk.

Modifications

We may amend this privacy policy from time to time; please review it periodically. We maintain the option to modify this privacy at any time by electronic notice posted on our website. Your continued use of our website after the date that such notices are posted will be deemed to be your agreement to the changed terms.